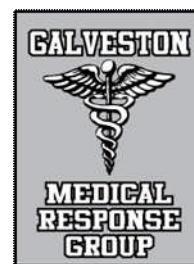


Instructions For Applicants



Medical Form

After filling out the Short Application Form, please check to be sure you have properly completed the details of the medical form.

LIST all prescription currently taking.

Be sure that 14C is checked as YES.

Otherwise:

For each YES answer, you must put the question number at the bottom of page 2 and give details of the problem.

Example:

11 b. Thyroid trouble or goiter YES

11.b. 2006 Hypothyroidism. Dr. R. Kelsey. Brazosport Medical Clinic. Controlled w/ meds.

If you can not remember all the details, do the best you can. At least put the hospital or name of clinic. Please keep a copy of the medical form and bring it to all deployments. You will be asked to fill this out again and it is really handy to have one already filled out.

TXSG Personnel Database Management System

We must have your blood type to submit your application. Sometimes, your family doctor will have it on file. The quickest way to get it is to give blood-you can get your blood type online the next day. In the Gulf Coast area, you can find the nearest blood drive on the web at www.giveblood.org

FAST Fingerprint Applicant Services Form

You will need to make 2 copies of this form and send one in with your packet, keep one and use it to apply for your electronic fingerprint submission. It is very important to get your TCN number when your fingerprints are done and report that to the S1 shop. This will be added to your record to track your security clearance. Your application cannot be submitted until you have submitted your TCN number.

Color digital photograph

We will need a color, digital photograph of you in street clothes, no hat, hands by your sides, without glasses on a white or light colored background. It needs to be with your LEFT side facing the camera and your body at a 45 degree angle. The picture must include your head to your feet.

Brief Professional Resume

We will need a brief resume of your professional life to help us determine your rank.

DD214

If you were a service member, we will need your discharge papers and any other relevant paperwork you may have. If you were in a foreign military service, we would also like any military training you may have had.

Driver's license and Social Security Card

Need these two on one sheet of paper in color (preferred) or a **very clear** black and white copy. If you have lost your SS card, please apply for a replacement and turn in your application after you are able to complete this.

Civilian Education

Need a copy of High School Diploma if this is the highest civilian education you have achieved. A high school diploma is not necessary if you have completed some college.

An unofficial or official transcript of all colleges attended, as listed on your application.

A copy of any diplomas you have earned.

A copy of any certifications you have earned.

A copy of any license you hold.

Do not list colleges that are not fully accredited. To check a college you are not sure about, go to:
www.thecb.state.tx.us

Misc Training

Any other training you may have had that may be relevant to the TXSG, such as Red Cross Shelter Training, Weapons of Mass Destruction, Amateur Radio License, FEMA courses, other Disaster courses, etc.

You do not have to turn in everything all at once. If you have your Short Application Form ready, go ahead and turn it in. We can start your file and you can attend drill and gather your other documents and turn them in later. You can turn your packet in at a drill or mail it in. Contact a recruiter for a mailing address.
